Stylez Studio International
CONSTITUTION

21 October 2020

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ARTICLE I: NAME

Stylez Studio International

ARTICLE II: PURPOSE

State the Aims of the Studio creation and its objectives:

A. Purpose:

I. To provide members with the best form of dance education
II. To provide world class entertainment for all purposes.
III. To create a unique and strong culture and promote the ***Stylez Studio*** lifestyle
IV. To grow awareness about the performing arts
V.

B. Objectives:

I. To be the studio people turn to, for any and all entertainment we offer
II. To be world champions

ARTICLE III: MEMBERSHIP

A: State who is eligible for membership into the Studio (assuring no discrimination).

All are eligible for General and Private Membership, however there are requirements to be part of specific groups such as the performance group for example. Those who meet the criteria and pass the selection process, with the discretion of the Founding Partners, are eligible to join the higher forms of membership.

B: State requirements for members to be fully recognized by the Studio

Members must;

- attend a minimum of 75% of their registered class or classes
- be up to date with payments
- be able to perform all movements and steps to a reasonable standard, decided upon by the coach

C: State the rights and privileges of members

I. General Membership:
Access to mass classes in the studio they registered in. All Social Events

II. Private Membership:
Access to Private classes. All Social Events.

III. Performance Membership:

Access to classes in any of the ***Stylez Studios*** and the use of the studios to rehearse with prier permission from the manager of the studio. All Social Events. Access to performances locally

IV. High Performance Membership:

Access to classes in any of the ***Stylez Studios*** and the use of the studios to rehearse with prier permission from the manager of the studio. All Social Events. Access to private classes. Access to performances locally and Abroad

V. Assistants:

Access to classes in any of the ***Stylez Studios*** and the use of the studios to rehearse with prier permission from the manager of the studio. All Social Events. Access to private classes. Access to performances locally and Abroad. Access to the curriculum.

VI. Coaches:

Access to classes in any of the ***Stylez Studios*** and the use of the studios to rehearse with prier permission from the manager of the studio. All Social Events. Access to private classes. Access to performances locally and Abroad. Access to the curriculum. Access to choreography

VII. Managers:

Access to classes in any of the ***Stylez Studios*** and the use of the studios to rehearse with prier permission from the manager of the studio. All Social Events. Access to private classes. Access to performances locally and Abroad. Access to the curriculum. Access to choreography. Access to systems and equipment.

VIII. Executives:

All rights and privileges are award

ARTICLE IV: Active and Non-Active members

A: Define an Active Member

A member is deemed 'Active' after their first class at any of the studios. An Active member is required to pay all fees, unless otherwise expressly stipulated in the membership form/contract

B: Define a Non-Active member.

A member is deemed 'Non-Active' after they deregister; have not attended class for a month with no valid reasons; fail to pay their account for two consecutive months; are expelled from the Studio. A Non-Active member is not an active part of the studio and is only required to pay fees that are owed already.

ARTICLE V: MEETINGS

A: State how many and when meetings of the membership will be held during the year.

There will be an Annual General Meeting (AGM) with the location, and venue, to be announced in the early stages of each year. There will be scheduled meetings throughout the year.

B: State procedures for calling regular and/or special meetings.

Any Meetings will be scheduled a minimum of two (2) weeks in advance and will be announced via E-mail. Attendance will be called upon within a week of the scheduled date.

Special meetings that cannot be scheduled two (2) weeks in advance must be scheduled with a twenty-four (24) hour notice period and be approved by the Founding Partners, prior to the notice.

Attendance to meetings is by Invitation.

If any member wishes to speak in a scheduled meeting, they will inform the manager as to the nature and content of the issue to be raised and submit a written request to the manager. This issue will be placed on the agenda, if it is reasonable that it should be raised, and scheduled for the first item of the meeting, thereafter the presenter will be excused, and the rest of the meeting will resume.

ARTICLE VI: EXECUTIVE BOARD

A: State the Studio officers and each of their duties

1. *Founding Partners:*

   Overseers for business and requirements of all studios and the CEO's of the company

2. *Managers*:

   Managers for all immediate needs of the studio they are located at. They will report to the Founding Partners monthly, using the reporting template provided. Failure to comply with this may result in a disciplinary hearing, chaired by the Founding Partner/Partners.
   Managers will have a monthly meeting with the Founding Partners. This meeting may occur remotely.

3. *Coaches*:

   Coaches are responsible for the teaching of the curriculum and other forms of performing arts techniques and moves. They will report to the Founding Partners and local manger monthly, using the reporting template provided. Failure to comply with this may result in a disciplinary hearing, chaired by the Founding Partner/Partners.
   Coaches will have a monthly meeting with the Manager. This meeting may occur remotely.

4. *Staff*:

   Staff are responsible for the Portfolio position they were appointed in their local Studio.
   (For a breakdown of Portfolios, please refer to Portfolio breakdown document for ***Stylez Studio International***)

Staff will report to the Founding Partners and local manger monthly, using the reporting template provided. Failure to comply with this may result in a disciplinary hearing, chaired by the Founding Partner/Partners.

Staff will have a monthly meeting with the Manager.

B: State process for filling officer vacancies within the Executive Board

1. Manager:

   Submit your CV and application form, available on Request, in PDF format to the Studio E-mail address, stylez.studio.sa@gmail.com

   Thereafter the studio will contact you for an interview, if you are selected.

2. Coach:

   Submit your CV and application form, available on Request, in PDF format to the Studios E-mail address, stylez.studio.sa@gmail.com

   Thereafter the studio will contact you for an interview, if you are selected.

3. Staff:

   Submit your CV and application form, available on Request, in PDF format to the Studios E-mail address, stylez.studio.sa@gmail.com

   Thereafter the studio will contact you for an interview, if you are selected.

   Consultation will be with the manager of the local Studio

ARTICLE VII: FUNDS

State procedures for the allocation of Studio funds (funding from sport Studios program, member dues, fundraising, etc.). If applicable, state the justification and purpose of membership dues.

Membership fees go towards salaries and rentals and the general running of the Studio

ARTICLE VIII: COACH/INSTRUCTOR

State procedures to determine selection of coach/instructor and duties of each.

To apply, submit your CV and application form, available on Request, in PDF format to the Studios E-mail address, stylez.studio.sa@gmail.com

Thereafter the studio will contact you for an interview, if you are selected.

Coaches are responsible for the teaching of the curriculum and other forms of performing arts techniques and moves. They will report to the Founding Partners and local manger monthly, using the reporting template provided. Failure to comply with this may result in a disciplinary hearing, chaired by the Founding Partner/Partners.

Coaches will have a monthly meeting with the Manager. This meeting may occur remotely.

ARTCILE IX: RATIFICATION

State how the constitution will be approved by the membership

Members will be directed to read through the Constitution in writing on the membership forms. Signing the Membership forms means that members and all active Personnel will at all times adhere to the rules and regulations and all terms and conditions stipulated in this document, in the form of a constitution.

ARTICLE X: AMENDMENTS

State how amendments to the constitution will be proposed and how it will be ratified.

The Founding Partners must be informed and agree with more than 60% seconding the amendments, and sign them off.

ARTICLE XI: BYLAWS

State procedures for the inclusion of any rules or regulations specific to the Studio. *(Code of conduct found separate)*

SECTION 1: *DRESS CODE*

1. Ballroom and Latin American

A. Ladies

I. Shoes:

Preferably flat shoes like pumps or heels between 3-4 inches in height.
It is up to your discretion weather or not you have socks or stockings or neither. No slops or sandals to be worn at any time during dancing. Shoes to be cleaned and polished to a reasonable and respectable presentable state. Heels to have covers on pointed edged heels.
Be respectful and considerate of others.

II. Pants/dresses:

Either comfortable jeans or leggings or the like to be worn in terms of pants. Dresses will not be acceptable if they are higher than mid-thigh or lower than ankle length.
Be respectful and considerate of others.

III. Underwear:

When wearing a dress or any loose flowing pants/shorts, ensure you are wearing hot pants/ski pants underneath. Firm and strong bra or sports bra
Be respectful and considerate of others.

IV. Shirts/Tops:

No long tassels or drapes.
Be respectful and considerate of others.

V. Jewelry:

Rings and earrings are to be taken off during practice, if they have a potential to catch or injure you or others.

Be respectful and considerate of others.

VI. Hygiene:

Nobody wants to smell you! Ensue you have deodorant, cologne, perfume, or whatever your preference. Wash your hands before class and be fresh and clean at arrival, body and clothes.

Be respectful and considerate of others.

B. Gentlemen

I. Shoes:

Preferably dance shoes with veld soles. Otherwise formal shoes preferably leather undersoles. no slops or sandals to be worn at any time during dancing. Shoes to be cleaned and polished to a reasonable and respectable presentable state.

Be respectful and considerate of others.

II. Pants:

Comfortable fit that you can move in, preferably jeans.

Be respectful and considerate of others.

III. Shirts/Tops:

No long tassels or drapes

Be respectful and considerate of others.

IV. Jewelry:

Rings and earrings are to be taken off during practice, if they have a potential to catch or injure you or others.

Be respectful and considerate of others.

V. Hygiene:

Nobody wants to smell you! Ensue you have deodorant, cologne, perfume, or whatever your preference. Wash your hands before class and be fresh and clean at arrival, body and clothes.

Be respectful and considerate of others.

2. Hip Hop

A. Ladies

I. Shoes:

Comfortable and non-slip

Be respectful and considerate of others.

II. Pants/dresses:

Comfortable and loose

Be respectful and considerate of others.

III. Underwear:

When wearing a dress or any loose flowing pants/shorts, ensure you are wearing hot pants/ski pants underneath. Firm and strong bra or sports bra

Be respectful and considerate of others.

IV. Shirts/Tops:

Comfortable and loose

Be respectful and considerate of others.

V. Jewelry:

Rings and earrings are to be taken off during practice, if they have a potential to catch or injure you or others.

Be respectful and considerate of others.

VI. Hygiene:

Nobody wants to smell you! Ensue you have deodorant, cologne, perfume, or whatever your preference. Wash your hands before class and be fresh and clean at arrival, body and clothes.

Be respectful and considerate of others.

B. Gentlemen

I. Shoes:

Comfortable and non-slip

Be respectful and considerate of others.

II. Pants/dresses:

Comfortable and loose

Be respectful and considerate of others.

III. Underwear:

Be respectful and considerate of others.

IV. Shirts/Tops:

Comfortable and loose

Be respectful and considerate of others.

V. Jewelry:

Rings and earrings are to be taken off during practice, if they have a potential to catch or injure you or others.

Be respectful and considerate of others.

VI. Hygiene:

Nobody wants to smell you! Ensue you have deodorant, cologne, perfume, or whatever your preference. Wash your hands before class and be fresh and clean at arrival, body and clothes.

Be respectful and considerate of others.

SECTION 2: *DISCAPLINE*

A. Procedure

I. A warning will be issued verbally.

II. Action will be taken in the studio as a disciplinary measure, such as performing a routine themselves off to the side of the class, as the class continues.
III. If the issue needs to be raised to a higher level, the offender will not take part in the rest of the class.
IV. thereafter repeat offenders will receive a notice from the studio and will be under surveillance.
V. Thereafter, those who do not comply with the rules, local or national, will submit themselves to the local manager; national manager and the founding partners for a hearing.
VI. The results of the hearing will be weighed individually, and an appropriate penance of a sort will be issues, ranging in severity from a metaphorical slap on the wrist, to extreme measures such as expulsion.
VII. The final say, rests with the founding partners.

B. Finance

I. All fees will be due by the 5th of every month for that month.
II. If you have outstanding fees for more than 2 months, you will not be permitted to continue, until your debt has been settled.

SECTION 3: *STUDIO/VENUE*

A. Respect

The venue/studio is our sanctum. Treat it as such. Respect the place and the people around you. Vandalism will not be tolerated and will be followed by immediate expulsion, no excuses.

B. Appropriateness

Behave in an appropriate manor. One that will not bring dishonor to your name or your houses name (***Stylez Studio International***). Remember there are both Ladies and Gentlemen present. Act and speak accordingly.

C. Use

Use of the venue/studio is permitted by written consent and pre-approval by the national manager and/or founding partners, for after hours rehearsals. Requests must be submitted by email to stylez.studio.sa@gmail.com at least 3 working days in advance. Special consensus will be considered.

SECTION 4: *EMPLOYEES/CONTRACTORS*

A. Behavior

All employees/contractors will behave in an appropriate manor. One that will not bring dishonor to your name or your houses name (***Stylez Studio International***). Remember there are both Ladies and Gentlemen present. Act and speak accordingly.

B. Other responsibilities and duties

See contract for details.

SECTION 5: *MEMBERS*

A. Personal belongings

Stylez Studio International is not responsible for your property. Take care of your things and be mindful. we are not responsible for your possessions, weather stolen damaged or lost.
We will maintain a lost property box and are welcome to describe the item you lost to the local manager who will check the lost property box.

B. Members health

Stylez Studio International is not responsible for your health. Take care of yourself and be mindful. we are not responsible for any injuries sickness or deaths that may occur.

C. Cleanliness

Make sure your hygiene is on point and you are always clean. Also clean up after yourself.

D. Issues

Any issues you may have can either be directed to your local manager, or the national manager at stylez.studio.sa@gmail.com

ARTICLE XII: INDEMNITY CLAUS

Indemnity statement

Persons attend this establishment at their own risk. ***Stylez Studio International***, its founder/s and/or agent/s and/or its employee/s shall not be liable for, and the persons hereby waive/s and abandon/s any claims of whatever nature including but not limited to that for theft, injury, loss, damage or death of whatever nature, against ***Stylez Studio International***, whether arising from ***Stylez Studio International*** default, negligence or otherwise. The persons, in addition to the aforesaid, hereby indemnify ***Stylez Studio International*** against any claims which may arise from whatever nature, whether arising from ***Stylez Studio International*** default, negligence or otherwise. This disclaimer notice is prominently displayed throughout the property and is valid and automatically considered as accepted by Persons entering the Premises.

Stylez Studio International reserves the right of *admission*.

Stylez Studio International reserves the right to *refuse serviced to anyone*

ARTICLE XIII: AUTHERIZATION

Founding Partners:

Troy: _____X

Date: _____

Money: _____X

Date: _____

Witness:

Witness Name: _____X

Witness Signature: _____X

Date: _____

Author:

Author Name: _____X

Author Signature: _____X

Date: _____